# UBC Digital Signage Service: CoolSign 5.0 Initial Set-up Guide

With the latest release of the CoolSign software (version 5.02) we have changed the way that users connect to the CoolSign Network Manager (CNM) and CoolSign Content Wizard software. Users now access the software through a Remote Desktop connection. This guide walks you through the **initial setup** of a remote desktop client.

### Step 1:

Ensure that you have an active Internet connection.

If you are using a hardwired LAN connection on the Point Grey campus, please skip to Step 2.

# If you are not using a hardwired LAN connection on the Point Grey campus you must first connect to the UBC VPN.

- To connect to the UBC VPN launch the Cisco AnyConnect VPN client software.
- Connect to: myvpn.ubc.ca, click "Connect"

000	AnyConnect Secure Mobility Client	cisco
	VPN: Ready to connect.	
	myvpn.ubc.ca	Connect
* "		

Figure : Cisco AnyConnect VPN Client - VPN Details

- When prompted, enter your CWL username
- Enter your CWL password

Cisco AnyConnect   myvpn.ubc.ca						
Username: Password:	cwl ••••••••••• Cancel OK					

Figure : Cisco AnyConnect VPN Client - User Authentication

### Step 2:

Launch the Remote Desktop Protocol client of your choice.

- For Windows users, to find the "Remote Desktop Connection", click on the Start button, click All Programs, and then click Accessories.
- For Mac users, you will need to download and install a Remote Desktop Protocol (RDP) client of your choice (Microsoft Office 2011 for Mac comes with an application called "Remote Desktop Connection")

#### **STEP 3:**

Configure the Remote Desktop Protocol client to connect to the host where the CoolSign software lives.

• Computer: 10.20.196.66

- Username: EAD\your-ead-username
  - Your EAD account should be the same as your FASMail account
  - If you do not have an EAD account, contact: <u>digitalsignage-systems@lists.ubc.ca</u>
  - If you are unsure about your EAD account, contact: <u>digitalsignage-</u><u>systems@lists.ubc.ca</u>
- Consider setting up custom Display settings and sharing Local Resources (folders on your computer to be made available when using the Remote Desktop client). Refer to the help documentation of your Remote Desktop Client for details.
- Connect to the Remote Desktop server by clicking "Connect"
- If a prompt appears warning about server certificates, click "Ok"

Example for Windows users:

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Remote Desktop Connection							
General	Display Local R	esources	Programs	Experience	Advanced		
- Logon se	ettings						
	Enter the name	of the rem	note comput	er.			
1000	Computer:	10.20.196.66 🔹					
	User name:	User name: EAD\usemame					
	You will be ask	You will be asked for credentials when you connect.					
	Allow me to	Allow me to save c <u>r</u> edentials					
Connect	ion settings						
	Save the current connection settings to an RDP file or open a saved connection.						
Save Sa <u>v</u> e As Op <u>e</u> n							
( Option	s			Co <u>n</u> nect	Help		

Figure : Remote Desktop Connection for Windows

#### Examples for Mac users:



Figure : Remote Desktop Connection for Mac

000	Login					
Login Display Keyboa	rd Sound Drives Printers Applications Security					
To log in automatically to the Windows-based computer, type your user information:						
User name:	your-ead-username					
Password:						
Domain:	EAD					
Add user information to your keychain Reconnect automatically if disconnected						
	?					

Figure : Preferences window of Remote Desktop Connection for Mac

### **STEP 4:**

Initial CoolSign Network Manager setup.

- Once you have successfully connected to the Remote Desktop Server you should see a Windows desktop with icons for the CoolSign Content Wizard and CoolSign Manager applications.
- Double-click on the CoolSign Manager application icon, you will be prompted with the Select Network dialogue box.

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	jrhajiak on SIGN	-PRTSUBC		
	Host Name: Domain: OS Version: Service Pack: CPU: Memory: Boot Time:	SIGN-PRT EAD Windows Service Pa Dual 2.20 4096 MB 26(05/2014	SUBC 2008 R2 ack 1 GHz Intel Xeon(R)E5-2660 0 1 2-07 PM	
0	🔜 Select Network	x		
Microsoft Baseline S	Welcome to the Ocastign Manageri Could not find inviced account for domain account or linked domain UserGroups. Please select one of the following available networks to connect to. If your net appear here, you can do the Add button to manually enter the network's add the following Ocitizin Datal I data buttoned area wellahity.	work does not ress.	6 5.240 8 j-0C-88 2,137.82.1.2	
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	Add Edit Remove Find Av	ailable Networks	ŀ,	

Figure : CoolSign Manager Select Network dialogue box

- Click on the "Add..." button to add a CoolSign network, you will be prompted with the Add Network dialogue box.
- In the "DNS/IP Address" field, enter: 10.20.12.200

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			jrhajiak on SIGN-	PRTSUBC			
Coolign Conte Coolign Coolign Manager		9 SelectNetwork	Host Name: Domain: OS Version: Service Pack: CPU: Memory: Boot Time:	SIGN-PRT EAD Windows Service Pa Dual 2.20 4096 MB 26/05/2016	SUBC 2008 R2 ack 1 GHz Intel Xeon(R)E5 1 2:07 PM	-2660 0	
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Figure : CoolSign Manager Add Network dialogue box

- Click on "Check Network"
- The network should register with the name "UBCDigitalSignageSharedService"
- Click "Ok"
- Click "Ok" again

## STEP 5:

Log-in to CoolSign.

- You will be prompted for your CoolSign username and password
- Username: your-cwl-id@ubc
  - You must now add the "@ubc" suffix to your CWL ID
- Password: your-CoolSign-password
  - Your CoolSign password is often the same as your CWL password, although you may have chosen a different password if you cannot remember your CoolSign password, please contact <u>digitalsignage-systems@lists.ubc.ca</u>
- After entering your credentials, click on the "Login" button.
- Upon the initial launch of the CoolSign Network Manager, you will be prompted to increase the storage allocation for Microsoft Silverlight. Please accept this request.

📴 CoolSign Login			x
Haivision			5.0.0
		CoolSign Network Manager	S
user name :	your-cwl-id@ubc		
password :			
network :	UBCDigitalSignageSharedServices	•	
	Edit Networks	Login	Quit

You have now successfully logged into CoolSign. For more information and resources please visit the <u>User Guide</u> section of the UBC Digital Signage website.